

*Governance and Audit Committee Meeting
Monday 6 June 2018 at 10.00 am
CR3&4, 2nd floor, 12/22 Linenhall Street, Belfast*

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|-----|---|---|---------------------------------------|
| 1. | Welcome and apologies | | Chair |
| 2. | Declaration of Interest | | Chair |
| 3. | Minutes of the previous meeting held on 9 April 2018 | | Chair |
| 4. | Matters Arising | | Chair |
| 5. | Chair's Business | | Chair |
| | <ul style="list-style-type: none"> • HSC(F) 16-2018 – DAO (DoF) 3/18 Audit and Risk Assurance Committee Handbook (NI) 2018 • RP2367 Letter to Chief Executives of Arms Length Bodies - HSC Travel Audit | | |
| 6. | Internal Audit | | |
| | <ul style="list-style-type: none"> • Shared Services Update • HIA Annual Report | <p>GAC/23/06/18
(for noting)</p> <p>GAC/24/06/18
(for noting)</p> | <p>Mrs McKeown</p> <p>Mrs McKeown</p> |
| 7. | Finance | | |
| | <ul style="list-style-type: none"> • Annual Report and Accounts incorporating Governance Statement and Letter of Representation
<i>(for recommendation to PHA Board for approval)</i> | To be tabled | Mr Cummings |
| 8. | External Auditor's Report To Those Charged With Governance (Draft) | To be tabled | Mr O'Neill/
Mr Clerkin |
| 9. | Annual meeting with Auditors (External and Internal) without officers present | | |
| 10. | Corporate Governance | | |
| | <ul style="list-style-type: none"> • Corporate Risk Register (at 31 March 2018) (for recommendation to PHA Board for approval) • PHA Whistleblowing Policy (for recommendation to PHA Board for approval) | <p>GAC/25/06/18
(for approval)</p> <p>GAC/26/06/18
(for approval)</p> | <p>Miss Taylor</p> <p>Miss Taylor</p> |

11. Information Governance

- Information Governance Action Plan **GAC/27/06/18** Miss Taylor
(for noting)
- Information Governance Policies updated to reflect changes brought about by GDPR (for recommendation to PHA Board for approval) **GAC/28/06/18** Miss Taylor
(for approval)

12. Audit Committee Self-Assessment Checklist **GAC/29/06/18** Chair
(for approval)

13. SBNI Declaration of Assurance **GAC/30/06/18** Mr McClean
(for noting)

14. Update on Use of Direct Award Contracts **GAC/31/06/18** Mr McClean
(for noting)

15. Details of next meeting:
4 October 2018 at 10 am
Fifth Floor Meeting Room, 5th Floor, 12/22 Linenhall Street, Belfast