

agenda

Title of Meeting	Public Health Agency Governance and Audit Committee
Date	5 June 2019 at 10.00am
Venue	Fifth Floor Meeting Room, 12/22 Linenhall Street, Belfast

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| 1 | Welcome and Apologies | | Chair |
| 2 | Declaration of Interests | | Chair |
| 3 | Minutes of the previous meeting held on 17 April 2019 | | Chair |
| 4 | Matters Arising | | Chair |
| 5 | Chair's Business | | Chair |
| 6 | Internal Audit | | |
| | <ul style="list-style-type: none"> • IA Strategy and Plan 2019-20 – 2021/22 • Shared Service update • HIA report • IA Charter | <p>GAC/23/06/19
(for noting)</p> <p>GAC/24/06/19
(for noting)</p> <p>GAC/25/06/19
(for noting)</p> <p>GAC/26/06/19
(for noting)</p> | <p>Mrs McKeown</p> <p>Mrs McKeown</p> <p>Mrs McKeown</p> <p>Mrs McKeown</p> |
| 7 | Finance | | |
| | Annual Report and Accounts incorporating Governance Statement and Letter of Representation
<i>(for recommendation to PHA Board for approval)</i> | To be tabled | Mr Cummings |
| 8 | External Auditor's Report To Those Charged With Governance (Draft) | To be tabled | Mr McCance/
Mr Clerkin |
| 9 | Annual meeting with Auditors (External and Internal) without officers present | | |

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| 10 | Corporate Governance | | |
| | <ul style="list-style-type: none"> • Corporate Risk Register (at 31 March 2019)
<i>(for recommendation to PHA Board for approval)</i> | GAC/27/06/19
(for approval) | Mr McClean |
| | <ul style="list-style-type: none"> • Gifts and Hospitality Register | GAC/28/06/19
(for noting) | Mr McClean |
| 11. | Information Governance | | |
| | <ul style="list-style-type: none"> • IG Action Plan 2018/19 Progress Report | GAC/29/06/19
(for noting) | Miss Taylor |
| | <ul style="list-style-type: none"> • IG Action Plan 2019/10 | GAC/30/06/19
(for noting) | Miss Taylor |
| 12. | Update on Use of Direct Award Contracts | GAC/31/06/19
(for noting) | Mr McClean |
| 13 | Audit Committee Self-Assessment Checklist
<i>(for recommendation to PHA Board for approval)</i> | GAC/32/06/19
(for approval) | Ms Taylor |
| 14 | SBNI Declaration of Assurance | GAC/33/06/19
(for noting) | Mr McClean |
| 15 | Any Other Business. | | Chair |
| 16 | Details of next meeting
Wednesday 3 October 2019 at 10.00am
<i>Fifth Floor Meeting Room, 12/22 Linenhall Street, Belfast</i> | | |