

**30<sup>th</sup> Meeting of the Public Health Agency Governance and Audit Committee to be held on Wednesday 10 June 2015, at 9.30am  
Fifth Floor Meeting Room, 12-22 Linenhall Street  
Belfast, BT2 8BS**

No	Item	Paper	Sponsor
1.	Welcome and Apologies		Chair
2.	Declaration of Interests		Chair
3.	Chair's Business <ul style="list-style-type: none"> <li>• NIAO letter to Chief Executive – Change in Responsibilities</li> </ul>		Chair
4.	Minutes of the previous GAC meeting – 15 April 2015		Chair
5.	Matters Arising		
6.	Finance <ul style="list-style-type: none"> <li>• Annual Report and Accounts incorporating Governance Statement and Letter of Representation <i>(for recommendation to PHA Board for approval)</i></li> </ul>	<b>To be tabled</b>	<b>Mr Cummings Mr McClean</b>
7.	<ul style="list-style-type: none"> <li>• External Auditor's Report to those charged with governance (Draft)</li> </ul>	<b>To be tabled</b>	<b>Ms Hagan/ Mr Clerkin</b>
8.	Annual meeting with auditors (External and Internal) without officers present		
9.	Corporate Governance <ul style="list-style-type: none"> <li>• Corporate Risk Register (at 31 March 2015) <i>(for recommendation to PHA Board for approval)</i></li> </ul>	<b>GAC/30/06/15 (for approval)</b>	<b>Mr McClean</b>
10.	Information Governance <ul style="list-style-type: none"> <li>• IG Update and Action Plan 2015/16</li> <li>• Data Protection/Confidentiality Policy</li> </ul>	<b>GAC/31/06/15) (for noting)</b> <b>GAC/32/06/15 (for approval)</b>	<b>Miss Taylor</b>
11.	Gifts and Hospitality Policy	<b>GAC/33/06/15 (for approval)</b>	
12.	Single Tender Actions for Goods and Services Procurement 2014/15	<b>GAC/34/06/15 (for noting)</b>	<b>Mr McClean</b>
13.	Audit Committee Self-Assessment Checklist	<b>GAC/35/06/15 (for approval)</b>	Chair
14.	Any other business		Chair

15. Date of next meeting

**Chair**

14 October 2015 at 9.30 am