

GOVERNANCE AND AUDIT COMMITTEE MEETING
19 April 2012, at 9:30am, Conference Room 1 & 2,
2nd floor, 12-22 Linenhall Street, Belfast. BT2 8BS

A G E N D A

No	Item		Sponsor
1	Welcome and Apologies		Chair
2	Declaration of Interests		Chair
3	Chair's Business		Chair
4	Minutes of Previous Meeting - 16 February		Chair
5	Matters Arising		Chair
6	Corporate Governance		
	• Controls Assurance Standards Update	GAC/14/04/12 (For Noting)	R Taylor
7	PHA Business Continuity Update		E McClean
8	Standing Orders (for recommendation for PHA board approval)	GAC/15/04/12 (For Approval)	E McClean
9	Standing Financial Instructions (for recommendation for PHA board approval)	GAC/16/04/12 (For Approval)	P Cummings
10	Bribery Act Action Plan	GAC/17/04/12 (For Approval)	E McClean
11	Single Tender Actions	GAC/18/04/12 (For Approval)	R Taylor
12	Scheme of Delegated Authority (for recommendation for PHA board approval)	GAC/19/04/12 (For Approval)	E McClean
13	Internal Audit		
	• Progress Plan	GAC/20/04/12 (For Noting)	C McKeown
	• Head Internal Audit Report	GAC/21/04/12 (For Noting)	
14	Finance		
	• PHA Progress Report To those charged Governance	GAC/22/04/12 (For Noting)	P Cummings
	• Fraud Liaison Update	GAC/23/04/12 (For Noting)	
15	Draft Statement on Internal Control	GAC/24/04/12 (For Approval)	E McClean
16	Draft Annual Report (for recommendation for PHA board approval)	GAC/25/04/12 (For Approval)	E McClean

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| 17 | External Audit Update | | M Pitt |
| 18 | Patient Client Experience Standards | GAC/26/04/12 (For Noting) | M Hinds |
| 19 | Any Other Business | | Chair |
| 20 | Date, Time Venue of Next Meeting | | Chair |

Date: 7 June 2012

Time: 2pm

Venue: Public Health Agency
Conference Rooms 1 & 2
2nd Floor, 12-22 Linenhall Street
Belfast
BT2 8BS